

Training Prospectus



Forklift Truck

People who value professional service, quality training and targeted, cost effective, solutions choose us as a complete training provider

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PUTTING CLIENTS FIRST

Training Solutions & Consultancy 2000 Ltd was established in 1997 in order to provide quality, cost effective training services to business' and individuals throughout the United Kingdom to help them meet both developmental and legislative needs within an ever changing environment.

With the experience and expertise of **over 25 top trainers** and a knowledgeable business development team we provide honest, straightforward consultancy services at no cost to you.

Our strength is working with you, putting the knowledge, understanding and experience you already have in the day to day running of your own organisation to good use.

This enables us to identify together current and potential weaknesses in the way your business is operating and to build on its existing strengths. Getting to the root of problem areas and targeting them at cause, whilst raising awareness of *and* planning for potential future challenges, proves very effective in the sustainability of long term business growth and success.

We provide specialist training from Health and Safety and Business Management & Development to Information Technology and Electrical and Engineering. For the latest information on our services please feel welcome to visit our website:

www.tsc2000.co.uk

If you would prefer to talk to a member of our friendly & experienced customer service team to discuss your training needs or to arrange a FREE Training Needs Analysis please call:

01685 371500

- **Over the Past 10 years TSC2000 has continuously provided:**
- A genuine interest in aiding you to become more successful – your success is ours too!
- **A prompt response to requirements – we recognise that training needs can be urgent**
- Customised training, targeting *your* specific needs – we focus on strengthening weaknesses
- **Flexible training times to reduce disruption – we will work weekends and evenings too!**
- A free Training Analysis – we take the time to listen to your needs and ensure our courses meet them
- **On / off-site training – whenever, wherever you are**
- Short, intensive courses designed to be effective and efficient – we understand how precious time is
- **Dedicated team of experienced trainers – we offer the expertise of over 25 specialists**
- Added value and discount options – we value returning customers, block bookings, contracts, referrals
- **Nationwide coverage – UK and Ireland**
- The ISO 9001: 2000 guarantee of quality – for your peace of mind

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FORKLIFT TRUCK PROGRAMMES

Forklift Truck Novice Reach & Counterbalance

Aim: To enable participants to acquire the skills and knowledge needed to operate Fork Trucks safely and efficiently and to take the R.T.I.T.B driving test. To understand the implications under the Health & Safety at Work Act 1974, the Factories Act 1961 or the Construction Lifting Requirements 1961

Content:

- In-house company codes of practice
- Identify, describe and explain the principle components
- Understand the terminology and features affecting the stability and capability of the machine
- Carry out pre-use safety inspection and perform daily maintenance checks
- Identify safe terrain conditions and operate within the design limits of the machine
- Understand the safe loading of the machine and be able to assess the weight of the loads handled
- Understand operator safety code
- Operate and manoeuvre F.L.T in confined spaces
- Stack pallets and stillages
- Carry out bulk stacking
- Load and unload transport safely (if applicable)

Duration: Seven (7) Days

Course Code: TSCFLNRC

Forklift Truck Experienced Operators

Aim: To enable participants to acquire the skills and knowledge needed to operate Fork Trucks safely and efficiently and to take the R.T.I.T.B driving test.

Content:

- In-house company codes of practice
- Identify, describe and explain the principle components
- Understand terminology used and features affecting the stability and capability of the machine
- Carry out pre-use safety inspection and perform daily maintenance checks
- Identify safe terrain conditions and operate within the design limits of the machine
- Understand the safe loading of the machine and be able to assess the weight of the loads
- Understand operator safety code
- Operate and manoeuvre F.L.T in confined spaces
- Stack pallets and stillages
- Carry out bulk stacking
- Load and unload transport safely

Duration: Three (3) Days

Course Code: TSCFLTEXP

FORKLIFT TRUCK PROGRAMMES

Forklift Truck Refresher

Aim: To enable participants to acquire the skills and knowledge needed to operate Fork Trucks safely and efficiently and to take the R.T.I.T.B driving test.

Content:

- In-house company codes of practice
- Identify, describe and explain the principle components
- Understand terminology used and features affecting the stability and capability of the machine
- Carry out pre-use safety inspection and perform daily maintenance checks
- Identify safe terrain conditions and operate within the design limits of the machine
- Understand the safe loading of the machine and be able to assess the weight of the loads
- Understand operator safety code
- Operate and manoeuvre F.L.T in confined spaces
- Stack pallets and stillages
- Carry out bulk stacking
- Load and unload transport safely (if applicable)

Duration:

One (1) Day

Course Code:

TSCFLTR

Forklift Truck Instructor

Aim: This course is designed for experienced Lift Truck Operators who wish to become Lift Truck Training Instructors and gain registration to the RTITB Services National Register of Lift Truck Instructors, which is valid for five years. Candidates must have passed the RTITB Services practical test of operating skills at operator level within the 12 months prior to the course start date. Candidates who have not taken the test within that period will need 2 days training which includes the test immediately prior to the course.

Content::

- Prepare a breakdown of instruction by analysis of the task or skills required
- Plan, prepare and present periods of practical instruction to achieve training objectives
- Apply participative methods of instruction to obtain full trainee involvement
- Correctly identify trainee's performance errors and provide remedial tuition
- Set up, conduct and mark objectively, the Practical Test of Basic Operating Skills

Duration:

Ten (10) Days

Course Code: TSCFLTI

FORKLIFT TRUCK PROGRAMMES

Pendant Crane Lifting Techniques

Aims: To provide participants with sufficient knowledge and skills to use equipment in a variety of work situations.

Content:

- Introduction
- Health & Safety responsibilities (LOLER 1998)
- Introduction to slinging techniques
- Estimating weight and centre of gravity of loads
- Crane safety & Practical exercises
- Operating with and without loads
- Practice lifts
- Transporting loads
- Fault identification & Correcting load 'swing'
- Programme revision, Assessment, theory and practical

The programme complies with the Lifting Operations and Lifting Equipment Regulations 1998 (LOLER) under the Health & Safety at Work Act 1974. LOLER applies to all lifting equipment and lifting operations carried out within UK business.

Duration: One (1) Day

Course Code: TSCPCLT
