

MICROSOFT FRONTPAGE BASIC

Introduction:

This programme is a user friendly web-authoring tool. Creating your own website is cost effective and enables a company or organisation to maintain full control over the operation of the site.

Objective:

To give delegates the knowledge to create a working web site that they can update and maintain themselves, as and when they need to, eliminating the need for external control.

Programme Objective:

- Getting started
- Understanding the basics
- What makes a successful site
- Planning your website
- Designing your website
- Toolbars and settings
- Understanding HTML
- Creating a website
- Creating a web page
- Inserting / formatting text
- Working with bullet lists
- Page properties
- Creating Hyperlinks
- Linking to other websites
- Linking to e-mail addresses
- Working with tables
- Working with pictures / images
- Working with active components
- Colour schemes / backgrounds
- Managing your website folders
- Adding keywords for searches
- Choosing a domain name
- Uploading to the internet
- Useful hints and tips

Duration: One (1) Day

Course Code: TSCFRONTPAGEB

Certification: Training Solutions 2000