

CIEH PROFESSIONAL TRAINER CERTIFICATE

Introduction:

The qualification provides an opportunity to understand and practice a professional approach to training design and delivery, with a structured syllabus and assessment. It is ideal for anyone who needs to either understand the basics of training practice, or wants to refine their training techniques. Those who have never delivered training will find it an ideal basis for their future training activities.

Objectives:

Delegates will learn how to deliver secure effective learning, structure and design training sessions and will gain skills in making training sessions interesting, stimulating and relevant.

Programme Synopsis:

- Training needs and objectives
 - ◆ Matching training sessions to student ability
 - ◆ Understanding how to set SMART objectives
 - ◆ Securing learner commitment to achieving SMART objectives
- Learning styles and preferences
 - ◆ Factors that influence learning
 - ◆ Recognising and accommodating different learning preferences
- Training Skills
 - ◆ Selecting appropriate training methods for different needs
- Training Structure and Design
 - ◆ Carrying out effective planning and preparation
 - ◆ Designing sessions effectively
- Training Styles and Communication
 - ◆ Using a variety of training methods
 - ◆ Communicating effectively
 - ◆ Feedback and evaluation processes
 - ◆ Using feedback as a process of continuous improvement
- Training Assessment
 - ◆ Different methods of assessing the effectiveness of training
 - ◆ Measuring results

Delegates are assessed on their design and delivery of a short training session which they are required to deliver to other members of the group.

Duration: Three/Four (3/4) Days

Course Code: TSCCIEHPTC

Certification: CIEH