

## CAREER MANAGEMENT

### Introduction:

If you want Personal Success, *you* can make it happen. Realising that you can take responsibility for your own career is empowering. Understanding your preferences, capabilities and willingness to develop will help you find the motivation you need to achieve your objectives. This programme introduces a structured approach to managing your own career and will help you achieve your ambitions.

### Objectives:

Delegates will learn how to assess their skills and knowledge, and will be able to define a career path suitable for them. They will learn how to set and achieve goals effectively.

### Programme Synopsis:

- Assessing current Skills and Knowledge
- Identify key skills, personal preferences and values
- Identify possible future career options
- Researching & assessing possible job roles
- Setting achievable short & long term goals
- Networking & influencing
- Identifying training & development possibilities
- Assessing & removing barriers to success
- Implementing your career plan

**Duration:** One (1) Day

**Course Code:** TSCCM

**Certification:** Training Solutions 2000